

**MOSCOW BOROUGH COUNCIL
AGENDA
OCTOBER 4, 2021**

1. CALL TO ORDER: Arthur Pencek, Council President
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

COUNCIL MEMBER	PRESENT	ABSENT
Rosemarie Warner, Mayor		
Joseph Castrogiovanni, Secretary		
Dennis Cawley		
Edward Gaughan, Vice President		
Marc Gaughan		
Daniel Hanna		
William Heim		
Arthur Pencek, President		
Jacob Bianchi - Junior Council Member		
Conor Mann - Junior Council Member		

4. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY:
5. CITIZEN'S COMMENTS:
 - A. North Pocono Public Library (copies provided)
6. APPROVAL OF MINUTES OF PREVIOUS MEETING: Minutes of the September 7, 2021 Meeting (copies provided)
7. TREASURER'S REPORT: Elizabeth Murray
 - A. Treasurer's Report (copies provided)
 - B. Monthly Bills
 - C. Monthly Reports
 - D. Certificates of Deposits #0809 and #0810 to renew on October 6, 2021 (copies provided)
8. REAL ESTATE TAX COLLECTOR:
 - A. Real Estate Tax Collector's Report for the month of September (copies to be provided)
9. JUNIOR COUNCIL PERSONS:
 - A. Presentation from the Pennsylvania State Association of Borough's to Jacob Bianchi
10. ENGINEER'S REPORT: Greenman-Pedersen
11. SECRETARY'S REPORT: Constance A. Sanko
 - A. Information from the Pennsylvania State Association of Boroughs Budget Bulletin regarding new agendas posting requirement (copies provided)
 - B. A newsletter will be mailed mid-October
12. GRANTS: Constance A. Sanko
 - A. A Pennsylvania Department of Community and Economic Development Local Share Account Grant application has been submitted for Moscow Borough and Roaring Brook Township for \$58,087.60 for a wood chipper
 - B. A Pennsylvania Department of Community and Economic Development Local Share Account Grant application has been submitted for the Moscow Sewer Authority for \$250,000.00 for the expansion to the Borough Line on Church Street

- C. A Pennsylvania Department of Community and Economic Development Local Share Account Grant application has been submitted for the Moscow Train Station for \$24,850.00 for a new floor for the Moscow Train Station
 - D. Pennsylvania Department of Transportation Multimodal grant - sidewalks on Main Street from Academy Street to Hideaway Drive - application to be submitted
13. CORRESPONDENCE:
 14. POLICE DEPARTMENT: Ivy Brenzel, Police Chief
 - A. Monthly Report (copies provided)
 15. CIVIL SERVICE COMMISSION:
 16. MAYOR'S REPORT: Rosemarie Warner
 - A. Christmas Tree Lighting Ceremony
 17. SHADE TREE COMMISSION:
 18. NORTH POCONO COUNCIL OF GOVERNMENTS: Marc Gaughan, Council Representative
 - A. A meeting is scheduled for Wednesday, October 6, 2021 at 7:00 p.m. to discuss emergency medical services
 19. FLOOD PLAIN MANAGEMENT: George Parker, PE
 20. BUILDING INSPECTOR'S REPORT: Building Inspection Underwriters of PA, Inc.
 21. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE
 22. ZONING HEARING BOARD:
 23. PLANNING COMMISSION: Marc Gaughan, Council Representative
 - A. A meeting was not held in the month of August
 - B. Public Hearing for the Zoning Ordinance has been scheduled for Monday, October 4, 2021 at 6:00 p.m. This notice was advertised on September 20, 2021 and September 27, 2021 (copies provided)
 - C. First reading of draft zoning ordinance (copies of draft ordinance and updated zoning map were emailed)
 24. RECREATION: Daniel Hanna, Council Representative
 - A. A request has been made by a senior citizen of the Borough to have several benches installed at Golden Park
 25. RECYCLING: Joseph Castrogiovanni, Council Representative
 - A. Reopening of yard waste dropoff area (copies provided)
 - B. Email dated September 20, 2021 from Dr. Kristin Bewick (copies provided)
 26. MUNICIPAL BUILDING: Dennis Cawley, Councilperson
 27. FINANCIAL REPORT: William Heim, Councilperson
 - A. 2022 Budget Process
 - B. Letter from Highmark dated 9/2021 regarding a Medical Loss Ratio (MLR) rebate check as required by the Affordable Care Act (copies provided)

- C. Letter from Highmark dated 9/2021 with Notice of Health Insurance Premium Rebate (copies provided)
 - D. Letter from Highmark dated 9/2021 regarding the Medical Loss Ratio (MLR) rebate check (copies provided)
 - E. Letter dated September 16, 2021 from Highmark with the Medical Loss Ratio (MLR) rebate check enclosed in the amount of \$3,462.76 (copies provided) **(ACTION REQUIRED)**
 - F. Email dated September 17, 2021 from The Pennsylvania Department of the Auditor General regarding the Volunteer Fire Relief Association (copies provided)
 - G. Email dated September 23, 2021 from The Pennsylvania Department of the Auditor General regarding the General Municipal Pension System State Aid (copies provided)
 - H. Notice of Estimated Allocation, Municipal Liquid Fuels and Turnback (copies provided)
28. LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE (LERTA):
29. MOSCOW SEWER AUTHORITY:
30. SEWER ENFORCEMENT OFFICER: Jerome Loftus
31. STREETS: Marc Gaughan, Councilperson
- A. VanBrunt Street bridge replacement project
 - B. McAndrews Road
 - C. Hideaway Drive
 - D. Municibid - 2007 Ford F550 4x4 - bids received
 - E. Foundry Road
 - F. VanBrunt Street across from Paul Johnson's property
32. EMERGENCY MANAGEMENT COORDINATOR: Kimberly Mecca
- A. NIMS tests
 - B. Updated Emergency Management Manual - there have many changes in Lackawanna County, Municipal, and School District personnel **(ACTION REQUIRED)**
33. SOLICITOR'S REPORT: Attorney Bruce S. Zero
34. STRATEGIC/LONG TERM PLAN: Ed Gaughan
35. HEALTH AND SAFETY: Edward Gaughan, Council Representative
36. PERSONNEL COMMITTEE: Ed Gaughan
- A. Juneteenth Holiday - add to Employee Handbook
 - B. Amendment to insurance coverage for spouses and dependents - add to Employee Handbook
 - C. COVID policy
37. OLD BUSINESS:
- A. Fee Schedule
 - B. Chrome Books
 - C. Upgrade to computer system (COVID funds)

38. NEW BUSINESS:

39. ADJOURNMENT:

NEXT MEETING DATE: **NOVEMBER 1, 2021**