

**MOSCOW BOROUGH COUNCIL
AGENDA
November 1, 2021**

1. CALL TO ORDER: Arthur Pencek, Council President

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

COUNCIL MEMBER	PRESENT	ABSENT
Rosemarie Warner, Mayor		
Joseph Castrogiovanni, Secretary		
Dennis Cawley		
Edward Gaughan, Vice President		
Marc Gaughan		
Daniel Hanna		
William Heim		
Arthur Pencek, President		
Jacob Bianchi - Junior Council Member		
Conor Mann - Junior Council Member		

4. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY:

- A. Letter dated October 29, 2021 from the Pennsylvania Compensation Rating Bureau regarding workers' compensation for members of a volunteer fire company (copies provided)

5. CITIZEN'S COMMENTS:

- A. Cheryl Barbetti, 921 Greenfield Road

6. APPROVAL OF MINUTES OF PREVIOUS MEETING: Minutes of the October 4, 2021 Public Hearing and the October 4, 2021 Council Meeting (copies provided)

7. TREASURER'S REPORT: Elizabeth Murray

- A. Treasurer's Report (copies provided)
- B. Monthly Bills - McAndrews Road invoice from Wayco, Inc. \$143,772.08 - use General Fund monies to pay rather than take a short term loan. Turnaround time on grant is quick.
- C. Monthly reports

8. REAL ESTATE TAX COLLECTOR:

9. JUNIOR COUNCIL PERSONS:

- A. Jacob Bianchi received the North Pocono High School October Student Recognition

10. ENGINEER'S REPORT: Greenman-Pedersen

11. SECRETARY'S REPORT: Constance A. Sanko

- A. A newsletter was mailed on October 20, 2021 (copies provided)
- B. Election Day is November 2, 2021

12. GRANTS: Constance A. Sanko

- A. Redevelopment Assistance Capital Program Grant - email dated October 6, 2021 regarding final payment request and audit - received final payment on October 29, 2021 (copies provided)
- B. Pennsylvania Department of Transportation Multimodal Grant Application in the amount of \$525,409.00 is to be submitted by November 5, 2021 to have sidewalks installed on Main Street from Academy Street to the Post Office. A 30% match is required, which will be approximately \$157,500.00.

- C. Monroe County Local Share Grant for McAndrews Road - a change of use was approved to use remaining funds, after payment to Wayco, Inc., for tree removal on McAndrew Road (copies provided).
 - D. Pennsylvania Department of Environmental Protection Recycling Grant - the skid steer was purchased and received. A trade in was received in the amount of \$9,500.00 for the old skid steer. There is a balance of \$7,167.17 remaining for equipment purchase.
13. CORRESPONDENCE:
- A. Email dated October 5, 2021 from Chris Kelly regarding the North Pocono Public Library (copies provided)
 - B. Letter dated Fall 2021 from the Griffin Pond Animal Shelter (copies provided)
 - C. Email dated October 21, 2021 from Debra Domenick regarding Land Bank (copies provided)
14. POLICE DEPARTMENT: Ivy Brenzel, Police Chief
- A. Monthly Report (copies to be provided)
 - B. Thank you in memory of Paul Perechinsky (copies provided)
 - C. Thank you for participation in Faith & Blue Event (copies provided)
15. CIVIL SERVICE COMMISSION:
16. MAYOR'S REPORT: Rosemarie Warner
17. MOSCOW BOROUGH HISTORIAN:
18. SHADE TREE COMMISSION:
19. NORTH POCONO COUNCIL OF GOVERNMENTS: Marc Gaughan, Council Representative
- A. Minutes of the March 31, 2021 North Pocono Council of Governments Meeting (copies provided)
 - B. Agenda for the October 6, 2021 North Pocono Council of Governments meeting (copies provided)
 - C. Information from the Second Class Township Code regarding Emergency Services (copies provided)
 - D. A meeting has been scheduled for Wednesday, November 10, 2021 regarding Emergency Medical Services (copies provided)
 - E. Notice from the North Pocono Council of Governments regarding fuel prices (copies provided)
20. FLOOD PLAIN MANAGEMENT: George Parker, PE
21. BUILDING INSPECTOR'S REPORT: Building Inspection Underwriters of PA, Inc.
22. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE
- A. Monthly report for October through October 23, 2021 (copies provided)
23. ZONING HEARING BOARD:
24. PLANNING COMMISSION: Marc Gaughan, Council Representative
- A. Moscow Borough Zoning Ordinance Enactment Notice for November 1, 2021 (copies provided)
 - B. First Reading of Revised Moscow Borough Zoning Ordinance and revised zoning map (copies previously emailed)(**ACTION NEEDED**)
 - C. Letter dated October 13, 2021 to Mark Kozik regarding the status to the Harmony Hills Phase III Project (copies provided)

- D. Letter dated from Jude P. Colwell, Colwell-Naegele Associates, Inc. dated October 22, 2021 requesting regarding an additional 120-day extension (copies provided)(**ACTION REQUIRED**)

25. RECREATION: Daniel Hanna, Council Representative

- A. Benches for Golden Park
- B. Survey of lower side of Golden Park for placement of chain link fence

26. RECYCLING: Joseph Castrogiovanni, Council Representative

- A. Monthly Recycling Report for July: 1.77 tons paper; 1.64 tons comingled; 1.18 tons cardboard; 9.1 tons brush; 8 trips to recycling center.
- B. Monthly Recycling Report for August: .52 tons paper; 1.67 tons comingled; 2.32 tons cardboard; 5.59 tons brush; 7 trips to recycling center.
- C. Monthly Recycling Report for September: 7.73 tons paper; 2.73 tons comingled; 1.42 tons cardboard; 6.24 tons brush; 9 trips to recycling center.
- D. Recycling and leaf pick up schedule for 2022 - mailed on October 18, 2021 (copies provided)
- E. Recycling of Christmas Trees
- F. Act 101, 904 Recycling Performance Grant received \$15,266.45

27. MUNICIPAL BUILDING: Dennis Cawley, Councilperson

- A. Emails dated October 28, 2021 from Dennis Cawley and Bobby Bochicchio with a proposal from Greenman - Pedersen, Inc. for a generator to service the Borough Building (copies provided)

28. FINANCIAL REPORT: William Heim, Councilperson

- A. 2022 Budget Process - work session held on October 27, 2021
- B. Direct Deposit
- C. Notice from the United States Treasury regarding the American Rescue Plan Act Local Fiscal Recovery Funds Compliance and Reporting Guidance Update (copies provided)
- D. Email from Aimee Wechsler, U. S. Department of Treasury, regarding a statement regarding American Rescue Plan funds and whether or not they can be used for a generator (copies provided)

29. LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE (LERTA):

30. MOSCOW SEWER AUTHORITY:

- A. Email dated October 26, 2021 from URMS regarding Lackawanna County, SR 690 Sec D50, MPMS 8174 - Utility Verification Required and the Utility Involvement form (copies provided)
- B. Email dated October 28, 2021 from URMS regarding Lackawanna County, SR 690 Sec D50, MPMS 8174 - Updated Preliminary Plans and the Preliminary Plans (copies provided)

31. SEWER ENFORCEMENT OFFICER: Jerome Loftus

32. STREETS: Marc Gaughan, Councilperson

- A. VanBrunt Street bridge replacement project
- B. McAndrews Road
- C. Hideaway Drive
- D. 2007 Ford F550 4X4 has been sold for \$13,087.00

33. EMERGENCY MANAGEMENT COORDINATOR: Kimberly Mecca

A. NIMS tests

B. Update to Emergency Management Manual

34. SOLICITOR'S REPORT: Attorney Bruce S. Zero

35. STRATEGIC/LONG TERM PLAN: Ed Gaughan

36. HEALTH AND SAFETY: Edward Gaughan, Council Representative

37. PERSONNEL COMMITTEE: Ed Gaughan

A. Amendment to insurance coverage for spouses and dependents

38. OLD BUSINESS:

A. Update to Fee schedule

B. Upgrade to computer system and Microsoft 365 is needed to enroll in SharePoint

39. NEW BUSINESS:

40. ADJOURNMENT:

NEXT MEETING DATE: **DECEMBER 6, 2021**